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Further Reading Course Materials:

- (1) PMBOK®: A Guide to the Project Management Body of Knowledge**
- (2) Valuable PMP Study Text Book " Achieve PMP Success", JRoss Publishing with CD PMP® Simulation Mock Exams (1000+ Q&A)**

Why become a PMP®?

The PMP® designation is recognized worldwide as the standard of the profession, attesting to one's core knowledge and understanding of critical Project Management concepts, principles and techniques. Certification sets Project Management Professionals (PMP®'s) shows that you have mastered essential project management skills and knowledge.

How can I become a PMP®?

To earn PMI's PMP® credential, you must demonstrate the required "long-term commitment" to project management professionalism and pass a rigorous, 200-question exam covering the five project management processes and nine knowledge areas in PMI's project management body of knowledge (PMBOK®) in addition to the Professional and Social Responsibility domain.

What are the Course Objectives?

- Prepare to take the PMP® exam and learn how to pass it on the first attempt
- Understand how the Nine Management Knowledge Areas are mapped to the Five Process Groups as per the PMI PMBOK® 4th Edition
- Understand the PMP® exam structure and type of questions
- Master the tips, tricks, tools and the techniques on how to approach and solve the questions
- Learn to visualize, memorize and remember project management terms, concepts, theories, methods, approaches and formulas
- Exercise and practice on the exam simulated questions to eliminate the anxiety of taking the exam

What Value does this course add to me?

This comprehensive five days PMP EXAM PREP course will prepare you to pass the Project Management Professional (PMP®) examination. The course is kept up to date with the framework of knowledge outlined by the Project Management Institute's PMBOK® Guide Fourth Edition, 2008 Edition. Test-taking tips and exam strategies as well plenty of review materials will be submitted in this course to assist with passing the PMP® exam. In addition, the course includes comprehensive number of examples, and sample examination questions and answers in order to improve your chances of passing the PMP® certification exam on the first attempt using well-proven and successful course delivery method.

Who Should Attend?

Project managers, team members, project engineers, design engineers, project leaders, industrial engineers, program managers, operations managers, functional managers, information technology professionals, and all Individuals need to prepare for Project Management Institute's PMP® certification exam as quickly as possible to successfully pass the exam.

5 Day PMP® Certification Exam Preparation Course Delivery*:

From:	To:
08:00 am	09:30 am
Break	
09:50 am	11:50 am
Break	
12:00 pm	12:45 pm
Prayer Break	
01:15 pm	02:00 pm
Break	
02:10 pm	03:00 pm
End of the Day	

*Can be Customized based on the client requirements.

Day 1:	Day 2:	Day 3:
<p>Introduction:</p> <ul style="list-style-type: none"> ❖ PMP Certifications and Requirements <p>(I) Project Management Framework</p> <ul style="list-style-type: none"> ❖ Project and Project Management ❖ Areas of Expertise ❖ Project Management Processes for a Project ❖ Management Context <p>(II) Project Management Environment</p> <ul style="list-style-type: none"> ❖ Project Phases and Project life cycle ❖ Stakeholders Analysis and Organization Structure ❖ Organizational Structure Influences on Projects <p>(III) PM Knowledge / Management Area</p> <p>Scope Management: Concerns with the work of the project. Only the work that is required to complete the project.</p> <ol style="list-style-type: none"> 1. Collect Requirements 2. Define Scope 3. Create Work Breakdown Structure 4. Verify Scope 5. Control Scope 	<p>Time Management: Developing Schedule, keeping project activities on track and Monitoring those activities against Project plan.</p> <ol style="list-style-type: none"> 1. Define Activities 2. Sequence Activities 3. Estimate Activity Resources 4. Estimate Activity Durations 5. Develop Schedule 6. Control Schedule <p>Human Resource Management: Involves all aspects of people management and personal interaction.</p> <ol style="list-style-type: none"> 1. Develop Human Resource Plan 2. Acquire Project Team 3. Develop Project Team 4. Manage Project Team <p>Procurement Management: Involves processes related to purchasing goods & services.</p> <ol style="list-style-type: none"> 1. Plan Procurements 2. Conduct Procurements 3. Administer Procurements 4. Close Procurements 	<p>Cost Management: Centers around Cost and Budget.</p> <ol style="list-style-type: none"> 1. Estimate Cost 2. Determine Budget 3. Control Costs <p>Quality Management: Measures overall performance, monitors project results, and compares them to Quality Standards set in the planning Phase.</p> <ol style="list-style-type: none"> 1. Plan Quality 2. Perform Quality Assurance 3. Perform Quality Control
Day 4:	Day 5:	
<p>Risk Management: Identifying and Planning for Potential Risk.</p> <ol style="list-style-type: none"> 1. Plan Risk Management 2. Identify Risks 3. Perform Qualitative Risk Analysis 4. Perform Quantitative Risk Analysis 5. Plan Risk Responses 6. Monitor and Control Risks <p>Communications Management: Ensuring all project information; plans, risk assessment, meeting minutes are collected, documented, distributed and shared appropriately.</p> <ol style="list-style-type: none"> 1. Identify Stakeholders 2. Plan Communications 3. Distribute Information 4. Manage Stakeholders Expectations 5. Report Performance 	<p>Integration Management: Coordinating all aspects of project management plan.</p> <ol style="list-style-type: none"> 1. Develop Project Charter 2. Develop Project Management Plan 3. Direct and Manage Project Execution 4. Monitor & Control Project Work 5. Perform Integrated Change Control 6. Close Project or Phase <p>Professional Responsibility:</p> <ul style="list-style-type: none"> ❖ Ensuring Integrity ❖ Applying Professional Knowledge ❖ Enhance Individual Competence ❖ Balancing Stakeholders' interests ❖ Respecting Differences in Diverse Cultures <p>Study for the Exam: Final Practice Test Conclusion</p>	

PMP Exam HOW?

Objectives

The PMP exam is based on the following objectives:

1. Initiating the Project
2. Planning the Project
3. Executing the Project
4. Monitoring and Controlling the Project
5. Closing the Project
6. Professional Responsibility

Exam Details

Title	Project Management Professional (PMP)
Number of questions	200 (175 main questions and 25 pretest questions)
Passing score	106 questions correct (61%) out of 175
Time limit	240 min (4 Hours)
Exam Fee	\$ 555 Non PMI Members and \$405 PMI Members

Note: Out of 200 questions 25 pretest questions are placed randomly in the PMP exam to gather information on their performance and usability in future PMI examinations. They are however not considered for pass/fail determination.

Types of Questions Asked

Examination is a computerized test of 4 hours duration, with 200 multiple-choice questions, each with four choices. Out of the 200 questions, 25 questions are pretest questions. These 25 pretest questions are randomly placed throughout the examination to gather statistical information on the performance of these pretest questions. This strategy is followed to determine whether the pretest questions can be used in future PMI examinations as actual questions. The pretest questions, included in the 200-question examination, are not considered for pass/fail determination. Hence, candidates are evaluated on basis of the remaining 175 questions.

To pass the PMP examination, out of the 175 questions, candidates must correctly answer a minimum of 106 questions. Which means the minimum percentage score to be obtained should be **60.6%**. The details about the Exam Objectives are provided below.

PMP Exam PMBOK 4th edition:

The revised PMP Certification processes, with all the important changes, are listed as follows:

- The PMP application can be submitted by using an improved online application system developed by PMI.
- While filling in details in the PMP online application, the applicants will be required to provide their contact information for each project undertaken by them. During the PMP application evaluation review period, in case the application is chosen for audit, PMI will contact manager(s) whose names are indicated on the application, to validate the documented experience.
- All applications thus submitted will go through an enhanced review process. The applicants, who are chosen for audit, will be notified through an e-mail from PMI. In addition, automated follow-up reminder notifications will be issued to the applicants using e-mails, throughout the audit process.
- All applicants will be allotted one-year's time to take the examination. This one-year eligibility period begins when a candidate's application is approved.
- PMI would contact the applicant once the PMP application is approved. Thereafter, the applicants need to contact the nearest prometric center in their city and book a desired date for their PMP test.
- PMI would provide the score reports to the candidates appearing for the PMP test. The report would contain pass or fail status and the level of Proficiency for each Domain and Knowledge Area; which are **Proficient, Moderately Proficient, and Below Proficient.**
- The candidates can take up to three attempts within their one year of eligibility period to pass the PMP examination. In case the candidate does not succeed even in the third attempt, there is a waiting period of one year before they are permitted to take the next PMP examination.

PMP Examination Content

Knowledge Domain	Main Topics
Initiating the Project - 11%	<ul style="list-style-type: none"> Conducting project selection methods Defining the scope Documenting project risks, assumptions, and constraints Identifying and performing stakeholder analysis Developing the project charter Obtaining project charter approval
Planning the Project - 23 %	<ul style="list-style-type: none"> Defining and recording requirements, constraints, and assumptions Identifying the project team and defining the roles and responsibilities Creating the WBS Developing the change management plan Identifying risks and defining risk strategies Obtaining plan approval Conducting the kick-off meeting
Executing the Project - 27 %	<ul style="list-style-type: none"> Executing the tasks defined in the project plan Ensuring common understanding and set expectations Implementing the procurement of project resources Managing resource allocation Implementing the quality management plan Implementing the approved changes Implementing the approved actions and workarounds Improving the team performance
Monitoring and Controlling the Project – 21 %	<ul style="list-style-type: none"> Measuring project performance Verifying and managing changes to the project Ensuring project deliverables conform to quality standards Monitoring all possible risks
Closing the Project – 9 %	<ul style="list-style-type: none"> Obtaining final acceptance for the project Obtaining financial, legal, and administrative closure Releasing project resources Identifying, documenting, and communicating “lessons learned” Creating and distributing the final project report Archiving and retaining project records Measuring customer satisfaction
Professional and Social Responsibility - 9 %	<ul style="list-style-type: none"> Ensuring individual integrity Contributing to the project management knowledge base Enhancing personal professional competence Promoting interaction among stakeholders Respect diversification